

Switch Kit

Switch to Peoples Exchange Bank

We make it easy, every step of the way.

1. Set up your new account

Fill out our New Account Information Form and we'll have everything we need to establish your account.

2. Close your old account(s)

Our Account Closing Letter is prepared for you to complete and sign. This letter notifies your old bank about the accounts you are closing and provides instructions for the distribution of any remaining funds. If you have electronic bill payments set up with your old bank, bring us the list of your payees and we will assist you in setting them up with your new account.

3. Set up your Direct Deposits

To set up Direct Deposit, simply send our Direct Deposit Request Form to your employer or any other payment source. This allows your funds to be quickly and automatically deposited into your accounts with each pay period. If you currently have Direct Deposit set up with another bank, you can easily transfer it to your new Peoples Exchange Bank account.

4. Switch over Automatic Payments

Complete and sign the Automatic Payment Cancellation Letters, then send them to each of your vendors. This will make sure that any automatic payments are redirected to your new Peoples Exchange Bank account.

We are proud to welcome you as a new customer. Along with our helpful staff at each of our branches, this Switch Kit will save you time and hassle by providing information during your switch to Peoples Exchange Bank.



**PEOPLES
EXCHANGE
BANK**



pebank.com
(800) 364-3631



Please do not email any Switch Kit Forms. For security purposes, please return the completed form to a Peoples Exchange Bank branch or directly to the institution crediting or debiting your account.

Switch Kit

New Account Information



**PEOPLES
EXCHANGE
BANK**



☐ Individual Account

☐ Joint Account

Name

Name

Street Address

Street Address

City, State, Zip

City, State, Zip

Mailing Address

Mailing Address

Home Phone

Work Phone

Home Phone

Work Phone

Email Address

Email Address

Primary Account Holder Information

Joint Account Holder Information

Social Security Number

Social Security Number

Driver's License Number

Exp. Date

Driver's License Number

Exp. Date

Date of Birth

Date of Birth

Employer

Employer

Position

Position

I would like to open:

☐ Personal Checking ☐ Savings Account ☐ CD ☐ IRA ☐ Other Account

☐ I/we would like an ATM/Debit Card. # of cards: _____

☐ I/we would like transfer capabilities at the ATM and online.

☐ I/we would like free online access to account(s)

Please note that Primary and Joint account holders will need to sign an official account form in person at a Peoples Exchange Bank office before the account can be opened. For your own account security, we'll also need to photocopy your driver's license(s), or other forms of ID, so we can have it on file to accurately identify you in the future.

The purpose of this questionnaire is to begin the application process. All applications are subject to approval.

Switch Kit

Account Closing Request



To: _____

From: Primary Account Holder _____

Social Security Number: _____

Secondary Account Holder: _____

Address: _____

City, State, Zip: _____

Please close the following account(s) with your institution and send check for the remaining balance(s) to my address:

Account Type	Account #	Send Payment At Once	Defer Payment Until Close of Interest Period

If you have any questions regarding this request, please contact me in writing or at the phone number listed below.
Thank you for your prompt assistance in this matter.

Sincerely,

Primary Account Holder Signature _____

Secondary Account Holder Signature _____

Date _____ Phone _____

Make as many copies of this form as necessary.

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Direct Deposit Request



**PEOPLES
EXCHANGE
BANK**



To: _____

From: _____

Address: _____

City, State, Zip: _____

SSN: _____

NOTE: For Social Security Direct Deposit, we can assist you with calling the Social Security Administration Direct Deposit Department at 1 (800) 772-1213 or by signing up online at www.ssa.gov/deposit/

☐ Please send an automatic direct deposit to:

Peoples Exchange Bank
PO Box 4040
Winchester, KY 40392
(859) 744-9400, (800) 364-3631

Bank Routing & Transit Number:
042106580

☐ Please discontinue sending my automatic direct deposit to:

Previous Financial Institution: _____

Account #: _____

Please begin sending the same deposit to Peoples Exchange Bank.

Deposit \$ _____ OR entire amount to Checking Account #: _____

Deposit \$ _____ OR entire amount to Checking Account #: _____

I authorize the above listed entity to initiate deposit of my funds to my Peoples Exchange Bank account. I authorize Peoples Exchange Bank to credit entries to my account. The authorization will remain in effect until I send written notice of change or cancellation.

I have attached a deposit slip to verify the account number.

Signature: _____

Date: _____

Make as many copies of this form as necessary.

Switch Kit

Automatic Withdrawal Transfer



**PEOPLES
EXCHANGE
BANK**



To: _____

From: _____

Address: _____

City, State, Zip: _____

Please be advised that I have recently changed banks and will need to have my automatic withdrawal switched from my old account to my new account with Peoples Exchange Bank. The automatic withdrawal is currently linked to the following account I hold with your organization.

Account # with Company: _____

Debit Amount: _____

I currently have my automatic debit coming out of the following account:

Previous Financial Institution: _____

Account #: _____

ABA Routing #: _____

As soon as possible, I would like this automatic debit redirected to my new account with Peoples Exchange Bank as follows:

Account #: _____

ABA Routing #: 042106580

If you have any questions, please call me at: _____

Signature: _____

Date: _____